

## Logistics Information

# Power Monitoring Expert (PME) Advanced Programming (4-Day Factory Training) 3000PMEPROG300

## Hybrid Training Delivery

PMU's new hybrid training offer gives students the option to attend our full-length factory classes either in-person (Classroom Training) or virtually (VILT – Virtual Instructor-Led Training). This training delivery method integrates both our traditional classroom setting as well as our virtual learning environment, and the training is delivered to both audiences simultaneously. The training will be delivered in real-time by two instructors working in tandem: one instructor in the classroom, and one remote instructor within the virtual environment.

- Live Virtual Instructor-Led Training (VILT)
- Classroom (In-Person) at PMU (logistics on pages 2-6)

## VILT Attendee Information

### Class Hours for VILT Attendees

- Mon-Thurs 9 AM – 3 PM CT

### Virtual Environment (VILT Attendees)

- The VILT will be deployed in the WebEx™ environment, incorporating multiple live camera feeds and tools that allow participants to communicate with the instructor/s in real-time (openly or



privately). It also includes a hands-on lab feature that allows each attendee to have remote access to our actual training equipment and their own individually assigned lab station in our Schneider Electric's Franklin, TN training hub.

- Confirmed attendees will receive an email with complete step-by-step instructions, 1-2 business days prior to the start date of their course. The email will include the connection information, log-on credentials, and links to download the course materials.
- **NOTE:** Attendees will be expected to participate and complete the hands-on lab exercises, just as they would if they were attending an in-person class at our Schneider Electric training facility.

## VILT Prerequisites

- Familiarity with a WebEx™ or other remote conferencing interface (UI).
- A “good” internet connection. Please test your connection with a “speed test” type tool available on the internet.
- Have a comfortable, quiet place with minimal background noise to sit/stand/work during your scheduled virtual class.
- It is highly recommended to use a second monitor during your session(s) or at minimum, print out the lab exercises that will be provided prior to class.
- It is also recommended to use a headset with a microphone to eliminate background noise and easily communicate any questions you may have during training.

## Classroom Attendee Information

### Classroom (In-Person) Hours

- Mon-Thurs 8:45 AM – 3 PM CT
- Please arrive no later than 8:30 AM each morning to allow time for check-in and daily health screening
- For the first day of in-classroom training, attendees will be required to complete the daily health screen and receive their Schneider Electric provided surgical mask at the Daily Screening location on the 1<sup>st</sup> floor (following the lobby signage; see wayfinding map on page 4) then proceed to the 7<sup>th</sup>-floor reception desk for badging and sign-in. (Please see the Schneider Electric Visitor Health Protocols section below).



- Please book departing flights at least 2 hours after the end time of the last day of class.

## Power Management University will provide a boxed lunch for each day of training.

- Meals should not be eaten in training room. We encourage you to enjoy your meal in Schneider Electric's open lobby or outdoor amphitheater.

## Schneider Electric Visitor Health Protocols

In light of the current outbreak of COVID-19 (Novel Coronavirus), Schneider Electric is taking extra precautions to protect the health and well-being of customers, partners, vendors, employees, and guests at our facilities.

Out of an abundance of caution, we are allowing only business-critical visitors to enter the facility. To minimize possible exposure and risk, all visitors must comply with our safety protocol.

Please note that upon entering the facility each day, all visitors will be required to do the following:

- Pass a daily temperature screening
- Wear a Schneider Electric provided surgical mask \*

*\* **Updated 8/3/2021:** Based on the most recent direction from the CDC, Schneider Electric will now require that all employees, customers, visitors, and contractors wear a mask and practice social distancing within our facilities (whether vaccinated or not). Only Schneider provided masks are allowed in Schneider facilities.*

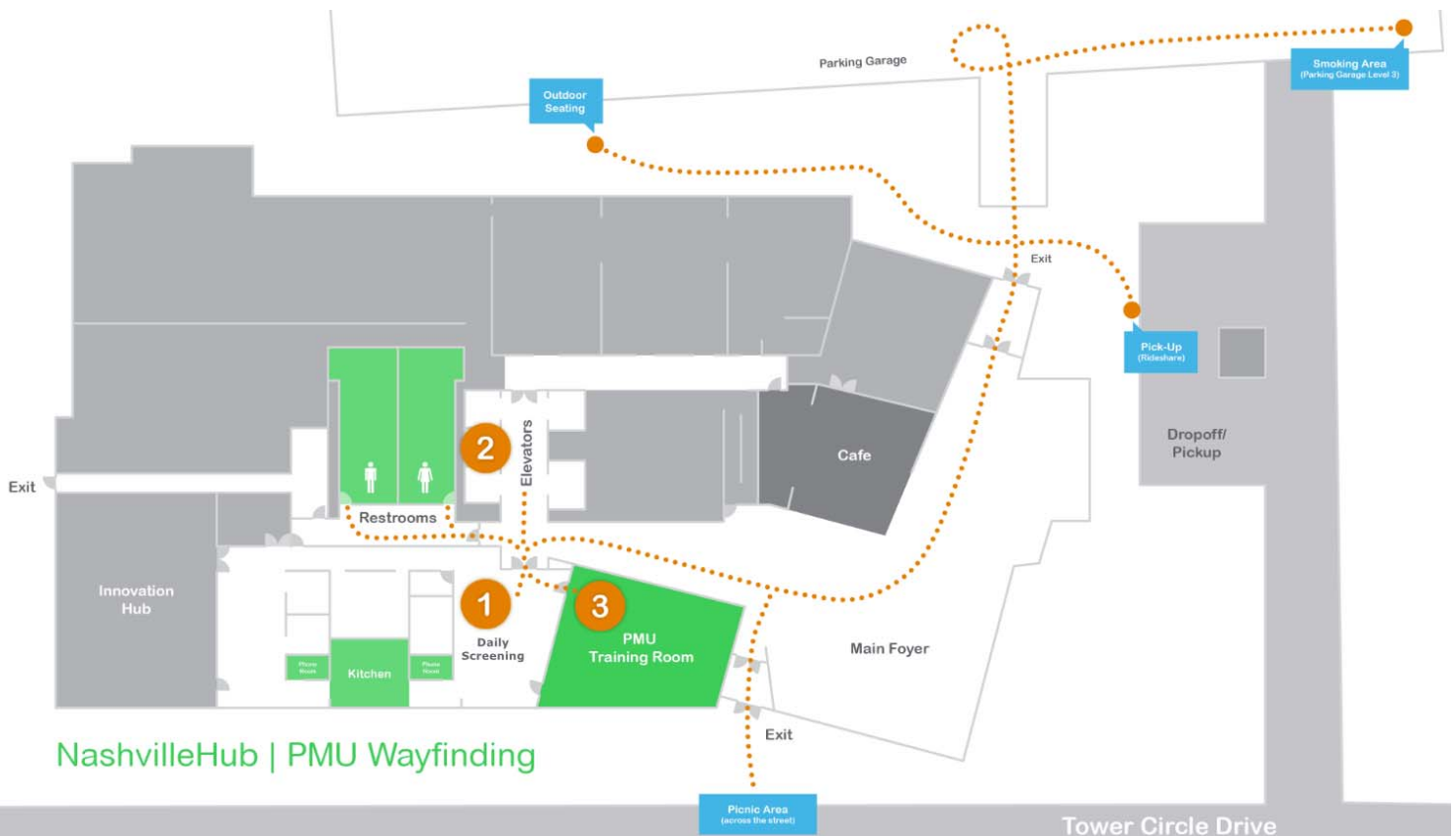
Visitors that trigger the risk criteria will not be permitted to attend the training.

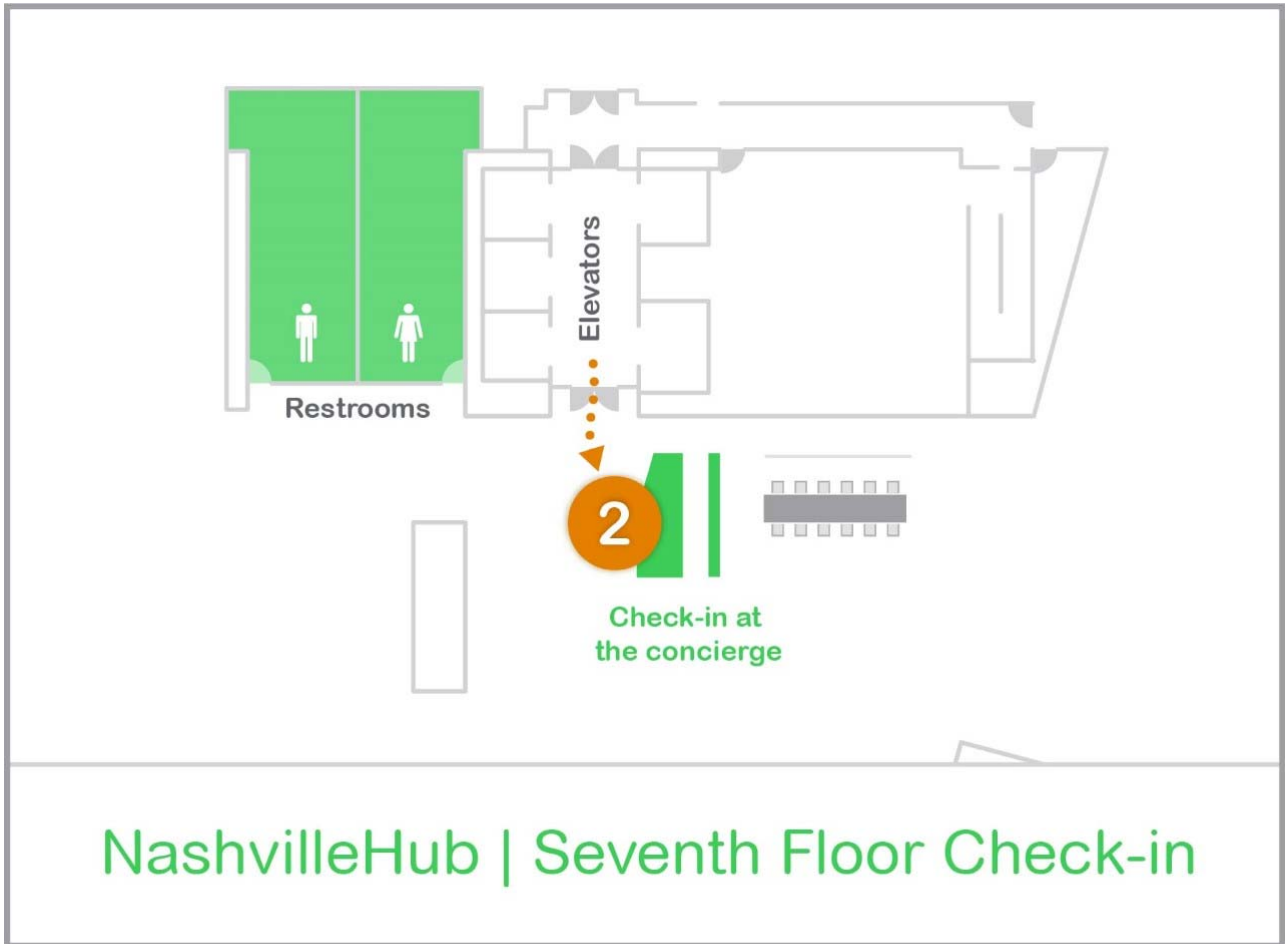
We appreciate your cooperation and understanding in helping keep our visitors and employees healthy.

## Franklin, TN Logistics (Classroom Attendees)

- Location - Franklin Office, Two Franklin Park. 6700 Tower Circle, Franklin, TN 37067

- Email - [powerlogic.university@se.com](mailto:powerlogic.university@se.com)
- The Schneider Electric facility is approximately 45 minutes south of Nashville International Airport (BNA) and approximately 20 minutes south of downtown Nashville.
- When entering Franklin Park from McEwen, the Two Franklin Park building is on the left. There is plenty of free parking in our covered parking garage, which is attached to the Schneider Electric facility. Parking for those with disabilities is available.
  - For day one of training, (**Step 1**) please proceed to the health screening station (following the lobby signage; see wayfinding map below) where you will receive your Schneider provided surgical mask, then (**Step 2**) please take the elevators up to the 7<sup>th</sup> floor and check in with the Concierge Desk, just outside the elevator lobby (see wayfinding map on page 5).
  - After completing check-in and receiving your badge from Concierge, (**Step 3**) please return to PMU on the 1st Floor, behind the double glass doors in Suite 120, in Room 1000E.





## Recommended Area Hotels

Contact hotels directly to inquire about any available Schneider Electric corporate rates that might be available during your stay.

**Drury Plaza Hotel** - Franklin, TN (within .5 miles of Schneider facility)

- 1874 W McEwen Dr., Franklin, TN 37067 (615) 771-6778  
*Schneider Electric 2021 Corporate Rates:* Starting at \$115/night for standard rooms
- The Drury Plaza's amenities include free hot breakfast every morning and free hot & cold beverages/cocktails every evening at their 5:30 Kickback.

[Click here for more amenity details](#)

**Homewood Suites** - Franklin, TN (Next door to the Schneider facility)

- 2225 E McEwen Dr., Franklin, TN 37067 (615) 465-0400  
*Schneider Electric 2021 Corporate Rates: Starting at \$126/night for standard rooms*

**Aloft Hotel** - Franklin, TN (about 2.5 miles from the Schneider facility)

- 7109 South Springs Dr., Franklin, TN 37067 (615) 435-8700  
*Schneider Electric 2021 Corporate Rates: Starting at \$118/night for standard rooms*

**Holiday Inn** - Brentwood, TN (about 2.6 miles from the Schneider facility)

- 1738 Carothers Parkway, Brentwood, TN 37027 (615) 277-8700  
*Schneider Electric 2021 Corporate Rates: Starting at \$114/night for standard rooms*

**Embassy Suites** - Franklin, TN (about 1.5 miles from the Schneider facility)

- 820 Crescent Centre Drive, Franklin, TN 37067 (615) 515-5151  
*Schneider Electric 2021 Corporate Rates: Starting at \$123/night for standard rooms*

**Courtyard by Marriott** - Franklin, TN (about 1.7 miles from the Schneider facility)

- 2001 Meridian Blvd., Franklin, TN 37067 (615) 778-0080  
*Schneider Electric 2021 Corporate Rates: Starting at \$110/night for standard rooms*

**Hyatt Place** - Franklin, TN (about 2.7 miles from the Schneider facility)

- 650 Bakers Bridge Avenue, Franklin, TN 37067 (615) 771-8900  
*Schneider Electric 2021 Corporate Rates: Starting at \$95/night for standard rooms*

**TownePlace Suites** - Franklin, TN (about 2.6 miles from the Schneider facility)

- 7153 South Springs Drive, Franklin, TN 37067 (615) 861-1111  
*Schneider Electric 2021 Corporate Rates: Starting at \$99/night for standard rooms*